



**U.S. Department of Transportation  
Federal Highway Administration**

## **Federal Job Opportunity Announcement**

**ANNOUNCEMENT NUMBER: LF2103DX**

**OPENING DATE: 10-04-01**

**CLOSING DATE: 10-24-01**

**All application materials must be received by 10-24-01.**

**POSITION:** Surveying Technician, GS-817-11

**SALARY RANGE:** \$44,388 - \$57,703 per year (Includes locality pay for Vancouver, WA)

**LOCATION:** Western Federal Lands Highway Division (WFLHD), Vancouver, WA

**WHO CAN APPLY:** Applications will be accepted from any U.S. citizen.

Individuals in the local commuting area of the duty location (Vancouver, WA) who are covered under 5 CFR 330.601 Career Transition Assistance Plan (CTAP) or 5 CFR 330.701 Interagency Career Transition Assistance Plan (ICTAP), who meet the definition of well qualified in the Qualifications Section will receive special selection priority.

**STATEMENT OF PHYSICAL ABILITY FOR LIGHT DUTY WORK:** Duties, at times, require significant physical activity in rugged terrain, loading and unloading equipment anywhere from 5 to 40 pounds. Selectees must be able to perform efficiently the duties of the position. Any physical condition which would cause the applicant to be a hazard to him/herself or others is disqualifying. A physical examination may be required if commensurate with replies on the SF-177, Statement of Physical Ability for Light Duty Work, or if determined necessary by the agency.

**TRAVEL REQUIRED:** The employee in this position should expect extensive travel within Oregon, Washington, Idaho, Montana, Alaska, and parts of Wyoming. Per Diem is paid at established rates any time the employee is in travel status (outside of Vancouver, WA area). Project priority determines where crews are sent. Project duration is generally between 1 week and 2 months. Crews are typically sent to a project for the entire duration of the project and may or may not return to Vancouver, WA, between project assignments. No arrangements are made to bring crews home for weekends or holidays. Crew members can submit a Request for Return (R&R) every 28 days. If approved, the crew member must travel on his/her own time, but WFLHD will pay travel expenses to official duty station, or the crew members home (voting residence) whichever costs less.

**SUMMARY OF DUTIES:** Incumbent serves as team leader of the survey crew and provides guidance to ensure quality products and services to customers, both internal and external. Specific duties include: plans traverses for efficient and accurate coverage of survey corridor typically in relation to the local state plane coordinate system; determines property lines through initiation of a title search or through research of county records; prepares design recommendations, drainage recommendations, materials classification and clearing classification; plans and performs special site surveys for other sections of WFLHD including material sources, stream sites, and wetlands; sets markers and places targets for aerial photography; establishes design control by staking centerline and reference hubs used for highway construction; stakes right-of-way lines and clearing limits; acts as liaison between WFLHD and other federal agencies, private landowners, and local government.

### **QUALIFICATIONS REQUIRED:**

#### **Minimum Requirements:**

**GS-817-11:** One year of specialized experience equivalent to the GS-10 grade level.

**Specialized experience** is experience that equipped the applicant with the particular knowledge, skills, and abilities to perform successfully the duties of the position, and that is typically in or related to the work of the position to be filled. To be creditable, specialized experience must have been equivalent to at least the next lower grade level in the normal line of progression for the occupation in the organization.

For additional information on qualifications, please refer to the OPM Operating Manual-Qualification Standards for General Schedule Positions, Group Coverage Qualification Standards for Technical and Medical Support Positions (Specifically GS-817), available in most personnel offices or at <http://www.opm.gov/qualifications/>.

**NOTE: Well Qualified for CTAP/ICTAP** candidates is defined as an eligible employee who meets the minimum qualification requirements for the position and receives a score of at least 85 (prior to the assignment of veteran preference points) when rated as described below in the Basis of Rating.

**TIME LIMIT FOR MEETING QUALIFICATIONS:** To be considered for this position, applicants must meet all qualification requirements by the closing date of this announcement.

**BASIS OF RATING:**

1. A determination of minimum qualifications will be based on your qualifications as stated in (1) the application, and if submitted, (2) any supplemental statement to address the rating factors/knowledge, skills, and abilities (KSAs) listed below. (See also item (2) under HOW TO APPLY.)
2. Applications rated minimally qualified will be further evaluated, and a numerical score will be assigned based on evidence of the rating factors/KSAs listed below

**RATING FACTORS/KNOWLEDGE, SKILLS AND ABILITIES:**

1. Knowledge of highway survey and mapping principles and practices and their application to conceptual, preliminary and final design, and construction projects using ground control or aerial survey methods.
2. Ability to use computer-aided drafting system (CADD) and other interactive computer programs as they apply to the collection, reduction, and adjustment of survey data, and the ability to evaluate related new equipment and techniques. Ability to use automated office applications in order to complete project administration duties such as tracking of costs, time and attendance, travel vouchers, and weekly reports.
3. Ability to develop, lead, direct, train and motivate a group of individuals in the successful and timely accomplishment of projects, programs or goals while fostering a positive and productive work environment.
4. Ability to work independently and make technical decisions without supervisory guidance to include managing personnel and other resources by allocating work, monitoring progress, and evaluating results in order to improve product quality and efficiency.
5. Ability to express and present ideas in writing and in person, clearly, concisely, and in logical sequence.

**HOW TO APPLY: Please submit the following documents/information:**

1. An OF-612 (Optional Application for Federal Employment), a resume, or any other application document you choose that includes the information described in OF-510, Applying for a Federal Job. Please ensure that your application includes sufficient information to demonstrate that you possess the quality and years of experience as specified under the qualification requirements.
2. A supplemental statement of experience describing how your background, experience, education, and training has demonstrated possession of the rating factors/knowledge, skills, and abilities (KSAs) listed in this announcement.

3. To receive veterans' preference a DD-214 and any other required documentation, i.e. SF-15, **must be included** with your application.
4. Applicants requesting consideration under CTAP/ICTAP must be "well qualified" (see definition in QUALIFICATIONS REQUIRED) and submit documented proof that you meet the requirements of 5 CFR 330.605(a) for CTAP and 5 CFR 330.704 for ICTAP. Documented proof must include a copy of the agency notice, a copy of your most recent performance rating and a copy of your most recent SF-50 noting current position, grade level, and duty location. Please annotate your application to reflect that you are applying as a CTAP or ICTAP eligible.

**SUBMIT APPLICATION TO:** E-Mail: [LHRC.LHRC@fhwa.dot.gov](mailto:LHRC.LHRC@fhwa.dot.gov)

Federal Highway Administration  
Lakewood Human Resources  
555 Zang Street, Room 400  
ATTN: LF2103DX  
Lakewood, Colorado 80228  
Fax: (303) 969-5790

**CONTACT INFORMATION:** Ruth Croghan, (303) 969-5772 extension 309  
E-Mail: [LHRC.LHRC@fhwa.dot.gov](mailto:LHRC.LHRC@fhwa.dot.gov)

This announcement, forms, and additional information regarding Federal employment is available on the Office of Personnel Management's (OPM) Internet website at [www.usajobs.opm.gov](http://www.usajobs.opm.gov).

**VETERAN'S PREFERENCE:** If you served on active duty in the United States Military and were separated under honorable conditions, you may be eligible for veterans' preference. If your service began after October 15, 1976, and was not during the period beginning August 2, 1990, and ending January 2, 1992, you must have a Campaign Badge, Expeditionary Medal, or a service-connected disability to receive veterans' preference. To claim 5-point veterans' preference, attach a copy of your DD-214 "Certificate of Release or Discharge from Active Duty. To claim 10-point veterans' preference, attach an SF-15 Application for 10-Point Veterans Preference" plus the proof required by that form. The DD-214 must include the character of your discharge.

**REASONABLE ACCOMMODATION:** This agency provides reasonable accommodation to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.

**EQUAL OPPORTUNITY EMPLOYER:** All eligible and qualified candidates will be considered regardless of race, color, religion, sex, national origin, age, disability, marital status, political affiliation, sexual orientation, or other non-merit factors.

**PRIVACY ACT REQUIREMENTS:** The forms referenced in the announcement are used to determine candidates' qualifications for the position and are authorized under 5 U.S.C. 3302 and 3661.

